

RICHLAND COLLEGE

STUDENT WALL OF HONOR

Guidelines and Procedures

Summary

Twice a year Richland will select current and/or former students to receive the Student Wall of Honor Award. Each winner will be recognized in a ceremony in the foyer of the campus center and have their accomplishments and achievements installed on the Wall of Honor.

Eligibility

Any current or former Richland student, credit or continuing education, who has made a unique contribution to the college or the community is eligible for nomination. Former nominees are encouraged to reapply. Former awardees are ineligible.

Process

The Council on Community Building will distribute the award guidelines and nomination form to RLC via email. The nomination form is also available on the CCB web site <http://www.rlc.dcccd.edu/council/nomination/index.cfm>. The Council on Community Building is comprised of representatives from various student groups and from all employee classifications and departments throughout the college

Determining the Student Wall of Honor Awardees

Once the nominations are received, the council will determine the winners by considering the categories listed below. The top five nominees are the Student Wall of Honor recipients.

Academic Success (might include)

- Evidence of academic growth and course work
- Development and upgrading through internships
- Professional development

Contribution to the Community (might include)

- Community involvement
- Professional organizations
- Volunteer activities

Perseverance Through or Despite Adversity (might include)

- Overcoming significant obstacles, hardships, oppression, etc.

Other Accolades (might include)

- Honors
- Special awards
- Recognition

Timeline/Submission of Materials for Award

RLC Public Information Office – **Whitney Rosenbalm** wrosenbalm@dcccd.edu and **Dru Bookout** dbookout@dcccd.edu will continually accept nominations and will submit all copies of the following information to the Council on Community Building. Submission materials are limited to the following two items:

- Nomination forms (required)
The nomination form must be **submitted electronically**.
- Other Materials (optional)
A one-page resume, vita, bio, or summary of personal and/or professional experience background information of the winner.

Notification of the Winners

Winners and their nominators will be notified of the ceremony date and location. Please verify contact information. **Contact information must be current and accurate.** Prior to the ceremony appointments will be made for photographs and interviews. **Due to time constraints nominees must adhere to the deadlines. The Council will be obligated to choose another candidate if the nominee cannot be contacted or able to meet the deadlines.**

Recognition

Each winner will have their portraits and achievements installed on the Wall of Honor during a ceremony in the foyer of the campus center. Retiring honorees will receive their portraits at this time. Announcements of the winners will be in the employee newsletter (ThunderBridge), the student newspaper (The Chronicle) and will be posted on the college website.

RICHLAND COLLEGE STUDENT WALL OF HONOR NOMINATION FORM

Criteria Summary

Please return this form to RLC Public Information Office: Whitney Rosenbalm, wrosenbalm@dccd.edu or Dru Bookout, Council for Community Building, dbookout@dccd.edu. **Submission must be made electronically.** You may email additional information.

Required Information:

Date: _____

Student's Name: _____

Student's Address: _____

Student's Phone Number: _____ Email address: _____

Dates of Attendance at RLC: _____ Status (circle one): Credit/C.E. Current/Former

Nominator's Name: _____

Nominator's Phone Number: _____ Email address: _____

Academic Success:

Contribution to the Community:

Perseverance Through or Despite Adversity:

Other Accolades:
