Reference and homework help

Reference librarians are available to help you find resources for homework assignments and research papers.

Digital material is a large part of our library collection. Visit http://www.dcccd.edu/databases to see our databases containing journals, magazines, and newspapers.

The library offers information literacy classes to help you become a better researcher. Schedules are listed at http://libguides.richlandcollege.edu/libraryclasses.

The library publishes online research and reference guides at http://libguides.richlandcollege.edu. These guides point students toward resources and help with search strategy.

Call 972-238-6082 or email richlandlibrary@dcccd.edu.

Checking out books

There are more than 59,000 books in the circulating collection, which is on the lower level. Current DCCCD students, faculty, and staff may check out up to 10 books for three weeks.

Visit http://www.richlandcollege.edu/library to search for books from all libraries in the district. Current students, faculty, and staff may request circulating books online and have them delivered to their preferred DCCCD library.

Community member or a student elsewhere? Ask how to get a TexShare card from your “home” library.

You are responsible for library items checked under your I.D. number; damaged or unreturned items will result in your college record being blocked.

Call 972-238-6081 with circulation questions.

Computer, print, and copy services

The Richland College Library uses a sign-on system to manage computer use. Students and district employees with a current I.D. have priority computer use and may use their I.D. information to log onto computers. Community members who wish to use computers should talk to a staff member about creating user profiles. For your security, computer use is governed by DCCCD policy.

Anyone who wants to print from library computers or make photo copies needs to set up an online “pay-for-print” account. A one-dollar bill is needed to start an account.

There are computer labs in Bonham 218, Del Rio 257, and Wichita 159.

Additional library services

Textbooks: The library does not purchase course texts; however, sometimes professors will place material on reserve. These items may be used for up to two hours inside the library.

Intercollege loan: Current students, faculty, and staff may borrow books from all DCCCD campuses by using the “request” feature of the online catalog.

Interlibrary loan: The library will make loan requests from other libraries. Our interlibrary loan form is online; lead time on these loans is three to four weeks.

Study rooms: Two or more students may use a study room for up to three hours. Ask at the circulation desk.
A few friendly reminders

Please put cell phone ringers on mute. Texting is welcomed, but cell phone conversations are discouraged.

You may bring covered drinks into the library, but take care. Spills damage computers, books, and furnishings. No food or drink is allowed in the classroom.

Do not leave laptops, cell phones, purses, wallets, or textbooks unattended. Thieves look for easy-to-steal items.

Keep your student I.D. card with you. It is your passport to campus services and technology.

Richland College Library
12800 Abrams Road
Dallas, Texas 75243
972-238-6081 or 6082
http://www.richlandcollege.edu/library
richlandlibrary@dcccd.edu

Library hours
Fall and Spring
Monday through Thursday: 7:45 a.m. to 9 p.m.
Friday: 7:45 a.m. to 5 p.m.
Saturday: 12 p.m. to 4 p.m.
Sunday: Closed

Check http://www.richlandcollege.edu/schedules for holiday and campus-wide closings. The library is closed on official school holidays.