

FRENCH CLASSES

AUDIO TAPE ORDER FORM

STUDENT NAME: _____

ID# _____ SEMESTER _____ YEAR _____

Qty.	Tape Title	Tape per Set	Price	Am. Received
	FRENCH 1411	5 TAPES	\$ 16.24	
	FRENCH 1412	5 TAPES	\$ 16.24	
	FRENCH 2311	5 TAPES	\$ 16.24	
	FRENCH 2312	5 TAPES	\$ 16.24	
	FRENCH 2306	8 TAPES	\$ 25.98	
	FRENCH 2376	8 TAPES	\$ 25.98	

REASON FOR RETURN () CANSELED CLASS () EVEN EXCHANGE ()

NO TAPE RETURNS: TAPE(S) CAN ONLY BE RETURNED DUE TO CLASS CANCELLATION, EXCHANGE OR DEFECTS.

ALL RETURNS REQUIRE A RECEIPT AND MUST BE IN ORIGINAL PACKAGING. REFUND FOR CANSELED CLASSES ONLY WILL BE MAILED BY THE BUSINESS OFFICE WITH IN 21 DAYS. **ALL PRICES INCLUDE 8.25% SALES TAX**

PLEASE NOTE: TAKE THIS FORM TO RICHLAND COLLEGE BUSINESS OFFICE in T-140

Business Office in T-140
Mon - Fri: 8:30 a.m. - 5:00p.m.

Cashiers Window
Mon. – Thu. 8:30-7:00 p.m.
Fri. 8:30-5:00 p.m.
Sat. 9:00-1:30 p.m.

Student I.D Card Office T-141
Mon., Thu. Fri. 8:30-5:00 p.m.
Tue., Wed. 8:30-7:00 p.m.