

# EVACUATIONS

[Leave the Building]

- ③ **Follow instructions from the Richland College Emergency Response Team RC-ERT members and/or first responders.**
- ③ **If it is safe to do so, take your personal belongings and secure sensitive materials. Position all items you may take with you so they are secure, but quickly accessible.**
- ③ **Be aware of disabled staff, students or visitors who may need assistance.**

## SHELTER-IN-PLACE

[Remain in the Building]

- ③ **Follow instructions from the Richland College Emergency Response Team RC-ERT members and / or first responders.**
- ③ **Remain CALM. Do not exit the building.**
- ③ **Notify persons in your area to quickly and orderly get away from the perimeter of the building and exterior glass.**
- ③ **Proceed to one of the college “Severe Weather Area(s)” locations.**