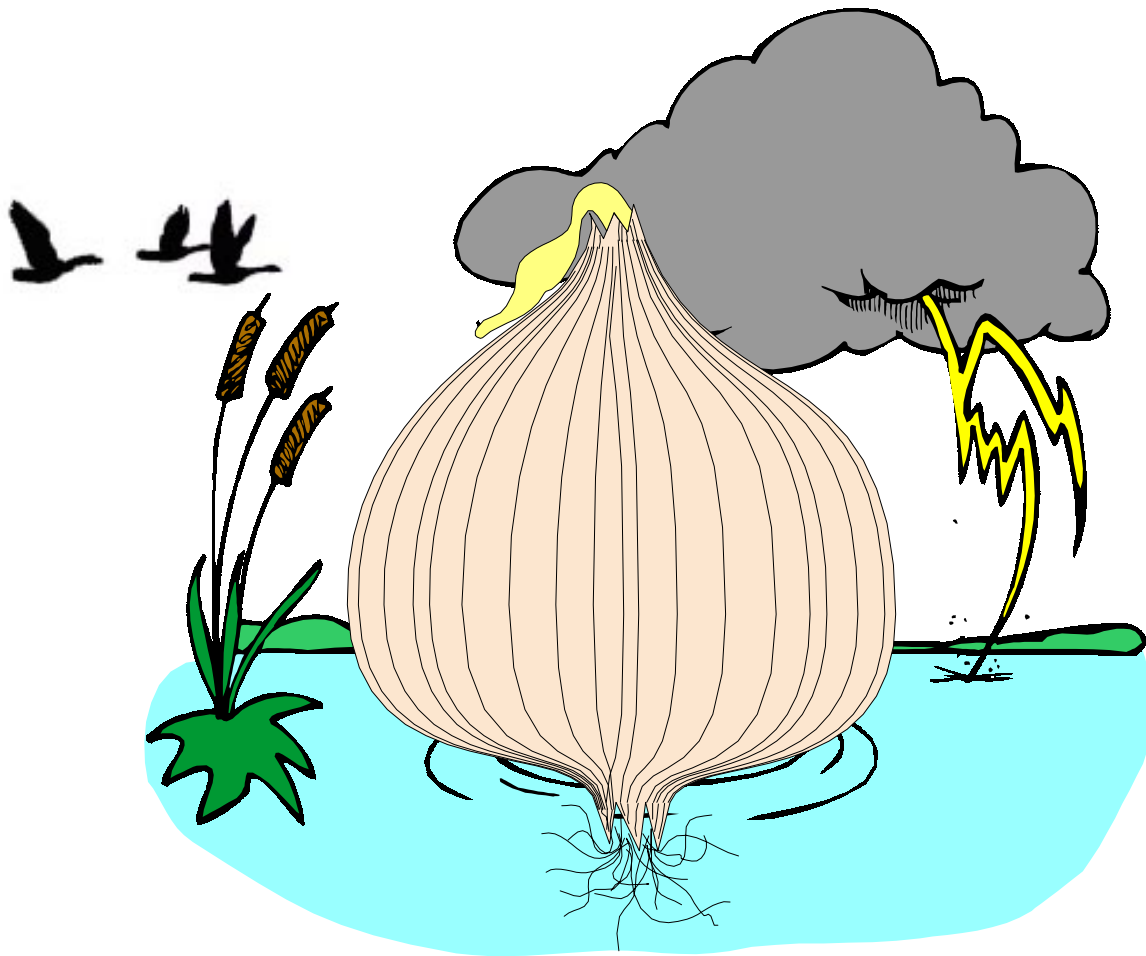


# Thunion Report

## Richland College

### Key Performance Indicators

As of June 30, 2003



All Scores based on a scale of 10

**Black** = No change   **Red** = Down since previous review   **Green** = Up since previous review   **Blue** = Amount above max score

File: Thunion Monthly 2002-2003\Thunion Report 6/30/03

# Richland College *Thunion Report*

## Key Performance Indicators

As of June 30, 2003

<b>Richland College Monthly Key Performance Index Score</b>	<b>9.6</b>
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<b>Strategic Priorities for Student Learning</b>		
Key Performance Indices (Weighting Factors)	Monthly Score	Change from prev. month
<b>Respond to Community Education Needs (20%)</b>	<b>9.7</b>	
<b>Enable Student Success for All Student Groups (35%)</b>	<b>9.9</b>	
<b>Enable Success for All Employee Groups (15%)</b>	<b>9.0</b>	<b>-.1</b>
<b>Implement Purposeful and Economical Use of Technology to Enhance Learning and Operations (5%)</b>	<b>9.9</b>	<b>+.4</b>
<b>Improve Effectiveness of College Functions (25%)</b>	<b>9.4</b>	
<small>All scores based on a scale of 10. <b>Black</b>=No change <b>Red</b>=Down since previous review <b>Green</b>=Up since previous review <b>Blue</b>=Amount above max score</small>		

## Components of Key Performance Indices for Strategic Priorities

<u>Respond to Community Education Needs</u>	Monthly Score	Change from prev. month
Proactive community relationship building (15%)	9.72	+ 0.15
Open regular communication with community stakeholders (35%)	9.82	- 0.14
Enrollment in underserved populations (35%)	10.00	
Business and industry work force training (15%)	8.66	

<u>Success for All Student Groups</u>	Monthly Score	Change from prev. month
Success for all student groups (40%)	9.78	
Success for target student groups (40%)	9.89	
Innovative teaching approaches to address student learning needs (10%)	10.00	
Proactive student services to address student learning needs (10%)	10.00	

<u>Success for All Employee Groups</u>	Monthly Score	Change from prev. month
Professional development for all employee groups (30%)	7.50	
Turnover and diversity (25%)	9.70	- 0.05
Celebrate excellence (10%)	10.00	
Develop strong leadership (10%)	10.00	
Safe and healthy working environment (25%)	9.24	- 0.33

<u>Purposeful and Economical Use of Technology</u>	Monthly Score	Change from prev. month
Standards for hardware and software (25%)	10.00	
Technology to help meet student learning needs (25%)	10.00	
Competency in employees & students for life and workplace skills (25%)	9.89	+ 1.57
Information technology to improve operational productivity (25%)	9.68	

<u>Effectiveness of College Functions</u>	Monthly Score	Change from prev. month
Fiscally responsible and sound (25%)	10.00	
Internal and external standards and requirements (25%)	8.09	+ 0.09
RLC performance improvement process throughout the organization (25%)	9.50	
Safety and security of the college (25%)	10.00	

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# Measurements Comprising Each Component

## 1. Respond to Community Educational Needs

Measure	% of Category Score	Person Responsible	Score	Change Since Last Report	Above Max Score of 10
<b>1.1 INITIATE PROACTIVE COMMUNITY RELATIONSHIP BUILDING</b>					
	<b>15%</b>				
1.1.1 Contact hours generated by high school students enrolled in tech prep, concurrent, and dual credit programs	50%	Fonda Vera, Gay Ricks	10.00	+ 0.30	0.08
1.1.2 Number of K-12 students served through partnerships	30%	Gloria Washington	9.07		
1.1.3 Annual RLC SECC contributions	10%	Valenda Archer	10.00		3.08
1.1.4 Number of environmental partnerships and activities	10%	Gloria Washington	10.00		
<b>1.2 CONDUCT OPEN,REGULAR COMMUNICATIONS WITH COMMUNITY STAKEHOLDERS:</b>					
	<b>35%</b>				
1.2.1 Number of area high school graduates who enroll in a credit class within one year of graduation	40%	Fonda Vera	10.00		0.61
1.2.2 % of community market enrolled as students	60%	Fonda Vera	9.70	- 0.23	
<b>1.3 INCREASE ENROLLMENT OF UNDERSERVED POPULATION:</b>					
	<b>35%</b>				
1.3.1 % of underserved population enrolled as students after graduation	100%	Fonda Vera	10.00		7.19
<b>1.4 PROVIDE BUSINESS AND INDUSTRY WORK FORCE TRAINING</b>					
	<b>15%</b>				
1.4.1 Reimbursable credit contact hours, tech occ	60%	Fonda Vera	7.99		
1.4.2 Reimbursable non-credit contact hours	20%	Fonda Vera	9.31		
1.4.3 Contact hours generated through corporate services	20%	Konley Kelley, Tim Shane	10.00		0.11

**2. ENABLE SUCCESS FOR ALL STUDENT GROUPS**

Measure	% of Category Score	Person Responsible	Score	Change Since Last Report	Above Max Score of 10
<b>2.1 Monitor and improve success for all student groups:</b>					
	<b>40%</b>				
2.1.1 % C or better in all credit classes	15%	Fonda Vera	9.81	+ 0.22	
2.1.2 % retained through semester in credit classes	10%	Fonda Vera	9.99	+ 0.04	
2.1.3 # associate degrees awarded	10%	Fonda Vera	9.33		
2.1.4 # credit certificates awarded	5%	Fonda Vera	10.00		0.34
2.1.5 % transferring to four-year institutions	10%	Fonda Vera	9.95		
2.1.6 % C or better in core curriculum courses	10%	Fonda Vera	9.84	+ 0.29	
2.1.7 % of students in core curriculum courses retained	10%	Fonda Vera	10.00	+ 0.13	0.01
2.1.8 # of students completing core curriculum	15%	Fonda Vera	10.00		6.00
2.1.9 % of employers satisfied with students' preparation	10%	Fonda Vera	10.00		
2.1.10 % of students in CE funded courses receiving CEUs	2.5%	Fonda Vera	8.68	- 1.25	
2.1.11 # of students in CE leisure/learn classes	2.5%	Fonda Vera	7.22	- 2.77	
<b>2.2 Monitor and improve success for target student groups:</b>					
	<b>40%</b>				
2.2.1 % C or better in all credit classes	15%	Fonda Vera	9.82	+ 0.16	
2.2.2 % retained through semester in credit classes	10%	Fonda Vera	10.00		0.14
2.2.3 # associate degrees awarded	10%	Fonda Vera	10.00		
2.2.4 # credit certificates awarded	5%	Fonda Vera	10.00		
2.2.5 % transferring to four-year institutions	10%	Fonda Vera	10.00		
2.2.6 % C or better in core curriculum courses	10%	Fonda Vera	9.97	+ 0.25	
2.2.7 % of students in core curriculum courses retained	10%	Fonda Vera	10.00		0.15
2.2.8 # of students completing core curriculum	15%	Fonda Vera	10.00		7.50
2.2.9 % of employers satisfied with students' preparation	2%	Fonda Vera	10.00		
2.2.10 % C or better or E in Developmental Education classes	2%	Fonda Vera	8.37	- 0.93	
2.2.11 % C or better or E in ESOL classes	2%	Fonda Vera	9.92	+ 0.04	
2.2.12 % developmental students satisfying TASP requirements	2%	Fonda Vera	10.00		0.79
2.2.13 % C or better in college-level classes after developmental education	3%	Fonda Vera	9.95		
2.2.14 % of students in CE funded courses receiving CEUs	2%	Fonda Vera	9.35	- 0.58	
2.2.15 # of students in CE leisure/learn classes	2%	Fonda Vera	8.69	- 1.26	

Measure	% of Category Score	Person Responsible	Score	Change Since Last Report	Above Max Score of 10
<b>2.3 Provide innovative teaching approaches to address student learning needs:</b>	<b>10%</b>				
2.3.1 % f-t instructors completing offerings in the LENS professional development program	40%	Michael lachetta/June Cheatham	10.00		
2.3.2 % f-t instructors and administrators who teach as part of the load completing offerings in Cooperative Learning Strategies	60%	Becki Williams	8.50		
<b>2.4 Provide proactive student services to address student learning needs:</b>	<b>10%</b>				
2.4.1 Overall level of satisfaction with student services to support learning (7-point scale)	100%	Fonda Vera	10.00		0.05

### 3. ENABLE SUCCESS FOR ALL EMPLOYEE GROUPS

Measure	% of Category Score	Person Responsible	Score	Change Since Last Report	Above Max Score of 10
<b>3.1 Provide comprehensive professional development for all employee groups:</b>					
<b>30%</b>					
3.1.1 % of employees exceeding required staff development	60%	Fonda Vera	10.00		8.53
3.1.2 % of new employees completing orientation program	40%	Pat Bollin	5.00		
<b>3.2 Proactively manage turnover and diversity:</b>					
<b>25%</b>					
3.2.1 % employee turnover rate	40%	Fonda Vera	10.00		
3.2.2 Employee diversity matches Dallas County (with parameters)	60%	Fonda Vera	9.49	-	0.09
<b>3.3 Celebrate Excellence:</b>					
<b>10%</b>					
3.3.1 % of employees satisfied with RLC recognition programs (5-point scale)	100%	Fonda Vera	10.00		0.30
<b>3.4 Develop strong leadership:</b>					
<b>10%</b>					
3.4.1 # of employees participating in programs designed to prepare individuals for Leadership Advancement	100%	Gloria Washington	10.00		
<b>3.5 Provide a safe and healthy working environment:</b>					
<b>25%</b>					
3.5.1 # of employees participating in the college wellness program	20%	Linda Brown	8.48		
3.5.2 # of employees participating in fitness activities	10%	Paul Baldwin	10.00		6.80
3.5.3 Aggregate sick leave usage compared to aggregate accrual	20%	Fonda Vera	10.00		
3.5.4 # of days lost in the top six work-related injury categories per year	25%	Pat Bollin	8.19	-	1.31
3.5.5 % of employees who lost vacation days	5%	Fonda Vera	10.00		
3.5.6 % of employees satisfied with employment at RLC (CQS)	20%	Fonda Vera	10.00		0.33

**4. PURPOSEFUL AND ECONOMICAL USE OF TECHNOLOGY TO ENHANCE LEARNING AND OPERATIONS**

Measure	% of Category Score	Person Responsible	Score	Change Since Last Report	Above Max Score of 10
<b>4.1 Set and achieve standards for hardware and software:</b>					
<b>25%</b>					
4.1.1 % of admin/instructional computers meeting standards	100%	Martha Hogan	10.00		
<b>4.2 Use Technology to help meet student learning needs:</b>					
<b>25%</b>					
4.2.1 % instructional disciplines incorporating computer/technology skills in learning activities/strategies	100%	Fonda Vera	10.00		
<b>4.3 Promote technological competency in employees and students for life and workplace skills:</b>					
<b>25%</b>					
4.3.1 % of f-t,lf-t employees completing 3+ computer/technology training hours per year	60%	Fonda Vera	9.82	+	2.63
4.3.2 % T/O disciplines incorporating workplace computer/technology skills in curriculum	40%	Fonda Vera	10.00		
<b>4.4 Use information technology to improve operational productivity:</b>					
<b>25%</b>					
4.4.1 # of KWHs per square foot per year (with seasonal adjustments)	50%	Wes Hayes	10.00		
4.4.2 % of eligible students using E-connect for credit registration	25%	Fonda Vera	8.72		
4.4.3 % of first-time RLC credit students who apply on-line	25%	Fonda Vera	10.00		3.84

## 5. IMPROVE EFFECTIVENESS OF COLLEGE FUNCTIONS

Measure	% of Category Score	Person Responsible	Score	Change Since Last Report	Above Max Score of 10
<b>5.1 Remain fiscally responsible and sound:</b>		<b>25%</b>			
5.1.1 Grant dollars received annually by RLC	20%	Denise Zackery	10.00		8.43
5.1.2 % of payroll costs in the budget	20%	Ron Clark	10.00		
5.1.3 % instructional costs in the budget	10%	Ron Clark	10.00		
5.1.4 % of annual budget spent	10%	Ron Clark	10.00		
5.1.5 Amount of fund balance	20%	Ron Clark	10.00		30.33
5.1.6 # reimbursable contact hours (academic, tech-occ, credit/non-credit)	20%	Fonda Vera	10.00	+ 0.02	1.72

<b>5.2 Meet and exceed internal and external standards and external requirements:</b>		<b>25%</b>			
5.2.1 External agency requirements:	60%		9.21	+ 0.14	
Haz Com		Sam Showman			
Food service inspections		Ron Clark			
GISD Upward Bound		James Spigner			
RISD Upward Bound		James Spigner			
SOAR		Myron Laster			
SACS (as of 3/27/02)		Janet James			
THECB		Brent Kesterson			
Loan Default		David Ximenez			
Skills Training (GED)		Melinda Weaver			
5.2.2 % compliance with internal requirements	40%		6.40		
% of programs meeting or exceeding program goals		Fonda Vera			
Loan Default - extended payment on tuition		Vicki Spawn			

<b>5.3 Deploy RLC performance improvement process throughout the organization:</b>		<b>25%</b>			
5.3.1 The # of process improvements documented using the 8-step PIIP plan	60%	Mary Frances Gibbons	10.00		16.00
5.3.2 The % of EOY report target gap areas improved	40%	Fonda Vera	8.75		

<b>5.4 Maintain the safety and security of the college:</b>		<b>25%</b>			
5.4.1 # of crimes/criminal incidents/FTSE annually	100%	Tony Summers	10.00		

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