

**Departmental Action Plans  
2007 - 08**

 Final evaluation submitted

C = DAPs Completed - 115 (71% compared to 53.25% in 06-07)

CF = DAP Carried Forward 42 (25.77% compared to 30.17% in 06-07)

CA = DAP Cancelled - 6 (3.68% compared to .53% in 06-07)

**Click on DAP # to view text**

DAP #	KPI#	F	SUBMIT	DEAN	DEPT	INFO
IV-27	1.1	C	Walker, Donna	David Canine	RCHS	Senior year RCHS students will enroll in BMGT courses
I-18	1.2	C	Yeager, Karon	Lester, C	Academic Enrichment	Expand number of community sites for service learning
I-39	1.2	C	Lopez, Oscar	Summers	Admission	Inclusion of RCHS Graduates in traditional ceremonies.
I-10	1.3	C	Jones, Becky	Hogan	BOSS	Faculty will participate in recruiting activities with Los Patos Listos
I-47	1.3	CF	Cheatham, June	Dean	History	Begin the process of writing on-line History 1301 model
I-48	1.3	C	Perea, Joe	Dean	Music	Utilize new courses in Stell Band, Gospel Choir and World
I-15	1.4	C	Donham, Brent	Donham	ETEP	...will seek to increase their program enrollment by at least
I-38	1.4	CF	Weaver, Melinda	Haroutunian	CE	Explore offering CE online
I-41	1.4	C	McMillion, Tonya	Darin, Mary	HAD	Evaluate professional development
I-46	1.4	CF	Hickman, M.T.	Darin, Mary	HAD	TEMM will use marketing strategies to increase enrollment
I-25	1.5	C	Remington, Jeana	Barkley, Susan	International Ed	...will increase partnerships by expanding current projects...
I-26	1.5	C	Barkley, Susan	Conway	WLCC	...will address student success and effective class scheduling...
I-31	1.5	CF	Barton, Dorian	Hogan	Real Estate	Determine educational needs...of the community
I-33	1.5	C	Lester, Carole	Lester, C	Academic Enrichment	Evaluate current model of Fast Track Program
I-34	1.5	C	Morable, Linda	Hogan	Bus/Info Tech	Meet with coordinators of specialized programs...to refer students
I-36	1.5	CF	Irwin, Peter	Donham	Computer Science	Improve student evaluation
I-37	1.5	CF	Horne, John	Donham	ETEP	2+2 transfer agreement
I-40	1.5	C	Castaneda, Cindy	Conway	Ethnic Studies	Encourage and celebrate diversity by offering credit classes
I-42	1.5	C	McMillion, Tonya	Darin, Mary	HAD	Implement classes into curriculum
I-43	1.5	C	Werther, Mitzi	Eggleston	Emeritus	Hire an outreach coordinator to help implement.....
I-44	1.5	CF	Bennett, Robert	Dean	Philosophy/Religion	Sponsor college-wide activity once each semester...

II-01	2.1	C	Barkley, Susan	Conway	WLCC	Address RLC strategic planning priorities
II-03	2.1	C	Jones, Becky	Hogan	BOSS	Develop a marketing plan to increase awareness of Microsoft Office 2007
II-06	2.1	C	Branum Barbara	Darin, Mary	HAD	Pilot 3 texts that use My Math Lab
II-07	2.1	CF	Eschliman, Paula	Barkley, Susan	WLCC	Address increasing problems with plagiarism...
II-09	2.1	C	Waterman/Hughes	Hogan	Bus/Info Tech	Update the BUSI 1307 Personal Finance course
II-12	2.1	C	Waterman/Hughes	Hogan	Bus/Info Tech	Revise hybrid Personal Finance course...
II-18	2.1	CF	Roden, Jeremy	Hogan	Game Design	Create and maintain website for current course content
II-21	2.1	CA	Izard, Robert	Hogan	8BIT	Submit IBTR Global E-Commerce/E-Business Lab for E--12
II-34	2.1	CA	Izard, Robert	Hogan	8BIT	Implementation of cutting edge software
II-35	2.1	C	McMillion, Tonya	Darin, Mary	HAD	Install new equipment
II-36	2.1	C	Barton, Dorian	Hogan	Real Estate	Develop RE Adjunct faculty groups on eCampus to exchange info
II-44	2.1	CA	Izard, Robert	Hogan	8BIT	Review and submit for purchase, cutting-edge materials
II-49	2.1	C	Gibbons, Mary F	Eggleston	QEP	Use WEAVEonline to document assessment activities
II-50	2.1	C	Gibbons, Mary F	Eggleston	QEP	Institutional Student-Learning Outcomes Task Force
II-51	2.1	CF	Driscoll, Becky	Lester, C	Academic Enrichment	Global Studies will become integral part of Capstone experien.
II-52	2.1	CF	Matter, Bill	Lester, C	Academic Enrichment	Honors faculty committee will examine existing program
II-53	2.1	C	Luter, Ed	Lester, C	Academic Enrichment	Schedule learning communities to meet student enrollment
II-54	2.1	CF	Villegas, Luz	Hueston	Community Outreach	Montor committee working...retention and academic success
II-57	2.1	C	McMillion, Tonya	Darin, Mary	HAD	Form partnerships w/other departments
II-60	2.1	CF	Riley, Dwight	Hogan	Accounting	...focus on the following Accounting Lab Teaching and Learning Strate...
II-62	2.1	C	Werther, Mitzi	Eggleston	Emeritus	Develop & offer pilot program designed for 50+ cohort
II-63	2.1	C	Bennett, Robert	Dean	Philosophy/Religion	Continue to develop and refine assessment instruments
II-66	2.1	C	Loucas, Wayne	Dean	Photography	Create opportunities to experience guest artists
II-68	2.1	C	Cortina, Joe	Darin, Mary	DREA	Assist DREA students in exiting courses
II-71	2.1	CF	Perea, Joe	Dean	Music	Assess the success of music major transfers
II-61	2.2	C	Walker, Donna	Walker, Donna	Strat. Enrollment Planning	Contact historically underserved students who have completed 36 hours of transfer courses

II-17	2.3	C	Shorow, Dave	Hogan	Bus/Info Tech	Redesign Econ 2301 curricula for RCHS Learning Communities
II-19	2.3	CF	Roden, Jeremy	Hogan	Game Design	..start an online listing of employment opportunities...
II-45	2.3	C	Manyango, Wilfred	Harrison, B	SPAR	Offer diverse programs and activites that support stud. learn.
II-55	2.3	C	Lopez, Oscar	Summers	Admission	Bookmark new to college students
II-56	2.3	CF	Summers, Tony	Mittelstet	Student Development	HDEV 2314 course designed for student athletes
II-58	2.3	C	Millemon, John	Darin, Mary	CTLC	Increase awareness of Master Lab project
II-59	2.3	CF	Millemon, John	Darin, Mary	CTLC	Increase awareness and usage of the CTLC by stu, fac, staff
II-64	2.3	CF	Bennett, Robert	Dean	Philosophy/Religion	Work w/Robert Calindo to develop web page
II-65	2.3	CF	Bennett, Robert	Dean	Philosophy/Religion	Promote posting of syllabi, handout, etc online
II-72	2.3	C	Thomas, LaTrenda	Summers	Testing Center	Implement plan to accommodate disability serv. students
III-01	3.1	C	Blankenbaker	Conway	ACCESS	Provide adj faculty access to unlimited copying....
III-02	3.1	C	Blankenbaker	Conway	ACCESS	Expand house to include Sunday between 12:00 and 5:00
III-03	3.1	C	Blankenbaker	Conway	ACCESS	Purchase updated furniture which is ADA compliant
III-15	3.1	C	Bennett, Robert	Dean	Philosophy/Religion	Establish better communications w/adjunct instructors
III-11	3.2	C	Dial, Bill	Bollin	Human Resources	Intercultural Competence Series
III-12	3.2	C	Manyango, Wilfred	Harrison, B	SPAR	...professional development opportunities for staff
III-14	3.2	C	Bollin, Pat	Mittelstet	Employee Services	Supply District Human Resources with feedback...
III-06	3.3	C	Brown, Linda	Summers	Disability Services	Develop and implement Staff Development Day for DS Office
III-07	3.3	C	Dial, Bill	Bollin	Human Resources	Work Life Professional Development Series
III-16	3.3	C	John Gary	Darin, Mary	HAD/HDEV	Conduct L.P.C. training seminars for all Faculty
III-13	3.4	C	Bollin, Pat	Mittelstet	Employee Services	Monthly hiring and termination statistics will be reviewed...
III-09	3.5	C	Sheffield, Charles	Dean	Theatre	Enforce all college policies...safety standards, HAZMat
III-10	3.5	CF	Partin, Don	Thomas, Greg	Admin/Edu Computing	Add security cameras to Thunderduck Hall, Guadalupe, El Paso...
IV-11	4	C	Vera, Fonda	Eggleston	OPRIE	Initiate actions to increase awareness of EOY report
IV-12	4	C	Bond, Roy	Eggleston	President's Office	Work to emphasize sustainable local and world community
IV-13	4	C	Bond, Roy	Eggleston	President's Office	Work w/Chancellor to establish Center for Sustainable Community Bldg.

IV-16	4.1	<b>CF</b>	Parrish, Jan	Eggleston	Health Professions	Increase hs grads and "boomers" in our programs
IV-01	4.2	<b>CF</b>	Szabo, Zoltan	Hogan	Bus/Info Tech	Curriculum changes to Cisco CCNA and CCNP
IV-05	4.2	<b>C</b>	Brown, Linda	Summers	Health Center	Monitor for changes in TEA Code and TX laws re RCHS
IV-20	4.2	<b>C</b>	Conway, Jean	Mittelstet	VPTL	Academic Council members will monitor program review data
IV-21	4.2	<b>C</b>	Pierce, Jason	Baker	Police	Increase visibility and officer presence/additional staff
IV-22	4.2	<b>C</b>	Pierce, Jason	Baker	Police	Decrease number of crimes/criminal incidents in parking lot
IV-02	4.3	<b>C</b>	Partin, Don	Thomas, Greg	Admin/Edu Computing	Modular Building Project Infrastructure, including wireless
IV-03	4.3	<b>C</b>	Szabo, Zoltan	Hogan	Bus/Info Tech	Look at the registration process to ease eligible student process
IV-04	4.3	<b>C</b>	Albach, Kurt	Thomas, Greg	Media Technology	Arrange for the purchase and installation of equip for modular bldg.
IV-06	4.3	<b>C</b>	Albach, Kurt	Thomas, Greg	Media Technology	Replace all 1993 vintage hanging TV and VCR box units
IV-14	4.3	<b>CF</b>	Bond, Roy	Eggleston	President's Office	Work with construction managers on capital projects
IV-15	4.3	<b>C</b>	Bond, Roy	Eggleston	President's Office	Initiate approaches to achieve ACUPCC goals
IV-23	4.3	<b>C</b>	McMillion, Tonya	Darin, Mary	HAD	Extracurricular orgs. creating policies and proced. docu.
IV-25	4.3	<b>CF</b>	Hueston, Eddie	Clark	Facilities Services	Communicate energy conservation needs and strategies
IV-25	4.3	<b>CF</b>	Hueston, Eddie	Clark	Facilities Services	Continue to improve sustainable practices on the campus
I-02	1.1.1	<b>C</b>	Szabo, Zoltan	Hogan	Bus/Info Tech	ACT will work with surrounding ISDS to clarify course offerings
I-03	1.1.1	<b>C</b>	Jones, Becky	Hogan	BOSS	Expand dual credit classes to include GISD
I-04	1.1.1	<b>CF</b>	Donham, Brent	Donham	ETEP	Work with T-STEM and related academies
I-05	1.1.1	<b>C</b>	Rodriguez, Adriana	Blankenbaker	Teacher Prep	Develop a Dual Credit Program with GISD
I-07	1.1.1	<b>C</b>	Szabo, Zoltan	Hogan	Bus/Info Tech	Actively advertise and promote Digital Forensics
I-22	1.1.1	<b>C</b>	Carter, Dwayne <sup>†</sup>	Hogan	Expand dual credit	Expand dual credit offerings with GISD
I-28	1.1.1	<b>CF</b>	Roden, Jeremy	Hogan	Game Design	Expand dual credit offerings with GISD
I-29	1.1.1	<b>CA</b>	Roden, Jeremy	Hogan	Game Design	Expand course offerings for RCHS students
I-35	1.1.1	<b>C</b>	Ricks, Gay	Hueston	Dual Credit	Work collaboratively with Garland ISD to develop dual credit
I-12	1.2.1	<b>CF</b>	Graef, Lisa	Hueston	TechPrep/Dual Cred	TechPrep leadership will continue to promote expanded opportunities...
I-08	1.2.2	<b>C</b>	Sheffield, Charles	Dean	Theatre	...create a new brochure of theatre courses and programs

I-13	1.2.2	C	Somero, Deb	Hueston	Educational Transition	College Connection and Summer Bridge Grant program
I-01	1.4.1	CA	Izard, Robert	Hogan	8BIT	Increase IBTR enrollment by 2-5% per year
I-14	1.4.1	C	Dondlinger, MJ	Parrish	Program Development	Prog Devel will assist new technical program coordinators
I-27	1.4.1	C	Carter, Dwayne <sup>†</sup>	Hogan	Multi-Media	Develop recruitment activities
I-30	1.4.1	C	Roden, Jeremy	Hogan	Game Design	Develop recruitment activities
I-11	1.4.2	C	Szabo, Zoltan	Hogan	Bus/Info Tech	Info Tech Institute will explore the concurrent course offering in Digital Forensics with Cont. Education department
I-06	1.5.1	CF	Yates, Kathy	Dean	Government	Create a model online course to assist adjunct instructors
I-16	1.5.1	C	Sheffield, Charles	Dean	Theatre	...will create a new on-line Drama 2366...a Core Curriculum course
I-17	1.5.1	C	Sheffield, Charles	Dean	Theatre	...will create a new on-line Technical Theatre, Drama 1330, Stagecraft I
I-23	1.5.1	C	Nixon, Eva Higgs	Blankenbaker	Teacher Prep	...will work with Audra Barrett to set-up online workshop for TP
I-24	1.5.1	C	Barkley, Susan	Conway	WLCC	....will work towards its goal of responsibility and incorp technology
I-32	1.5.1	C	Barton, Dorian	Hogan	Real Estate	Develop additional distance learning courses in the area...
I-45	1.5.1	CF	Bennett, Robert	Dean	Philosophy/Religion	Train currently employed and new hired adjuncts
I-09	1.5.2	C	Walker, Donna	Eggleston	Enrollment Planning	...offer additional flex-term on-line classes...
I-20	1.5.3	CF	Horne, John	Donham	ETEP	...will seek to develop new eng. transfer agreements with...UTD
I-21	1.5.3	C	Waterman/Hughes	Hogan	Bus/Info Tech	..to increase enrollment, meet with 3 to 6 individual advisors and coun
I-19	1.5.5	C	Horne, John	Donham	ETEP	...will seek to develop new engineering courses for RCHS students
II-02	2.1.1	CA	Hernandez, C	Canham	Math	Extend white boards in Math classrooms...
II-04	2.1.1	C	Ramos, Sara	Canham	???	Utilization of on-line homework system for majors' bio class
II-08	2.1.1	CF	Carter, Dwayne <sup>†</sup>	Hogan	Multi-Media	...create and maintain a website of outlines for current course content
II-10	2.1.1	C	Waterman/Hughes	Hogan	Bus/Info Tech	Update BUSI 1301 Introduction to Business....

II-16	2.1.1	C	Waterman/Hughes	Hogan	Bus/Info Tech	...distribute info sheets...about future course offerings next semester
II-47	2.1.15	C	Walker, Donna	Canine	RCHS	Require all RHCS in dev. math class to attend math labs
II-46	2.1.3	C	Walker, Donna	Canine	RCHS	Require all RHCS in math class to attend math labs
II-05	2.1.4	C	Hernandez, C	Canham	Math	Subgroup of math and dmat faculty will meet to discuss actions...
II-39	2.1.4	C	Morable, Linda	Hogan	Bus/Info Tech	Launch an RLC Management Careers Club...
II-40	2.1.4	C	Morable, Linda	Hogan	Bus/Info Tech	Update the new Management Program website....
II-13	2.1.7	C	Waterman/Hughes	Hogan	Bus/Info Tech	Update Business Administration web site
II-14	2.1.7	C	Waterman/Hughes	Hogan	Bus/Info Tech	Mail business administration flyers with course offering
II-15	2.1.7	C	Waterman/Hughes	Hogan	Bus/Info Tech	Send targeted emails to on-campus & online GB students...
II-37	2.1.7	C	Morable, Linda	Hogan	Bus/Info Tech	FT and Adj faculty members will visit classes
II-38	2.1.7	C	Morable, Linda	Hogan	Bus/Info Tech	Offer at least one specialized Managements course...
II-11	2.1.8	C	Morable, Linda	Hogan	Bus/Info Tech	...research feasibility of adding Project Management certificate....
II-43	2.1.8	CF	Szabo, Zoltan	Hogan	Bus/Info Tech	Explore adding L1 certificates to D. Forensics and Wireless AAS...
II-20	2.1.9	CF	Barton, Dorian	Hogan	Real Estate	Expand the Real Estate Advisory Committee
II-41	2.1.9	C	Morable, Linda	Hogan	Bus/Info Tech	Network with academic and technical advisors...
II-48	2.1.9	C	Parrish, Jan	Eggleston	Health Professions	60% of students enrolled in pharmacy Tech...
II-33	2.2.5	C	Berry, Cindy	Lopez, O	Academic Advising	Implement New-To-College Groups Advising Orientation Session
II-26	2.3.1	C	Hernandez, C	Canham	Math	Conduct faculty training on computers and ceiling projectors
II-27	2.3.1	C	Partin, Don	Thomas, Greg	Admin/Edu Computing	Phase II of implementation of wireless network
II-28	2.3.1		Partin, Don	Thomas, Greg	Admin/Edu Computing	Upgrade and replace computer equipment
II-42	2.3.1	CF	Carter, Dwayne <sup>†</sup>	Hogan	Multi-Media	Start an online listing of employment opportunities
II-67	2.3.1	C	McMullen, Bill	Summers	Financial Aid	Remodel File Room to create Resource Room
II-69	2.3.1	C	John, Gary	Darin, Mary	HAD/HDEV	Faculty Counselors will have file of referral lists
II-29	2.3.3	C	Henderson, L	Conway	Library	Present workshop to ESOL faculty on services & materials available
II-30	2.3.3	CF	Henderson, L	Conway	Library	Webmaster will evaluate, update, and improve Help Pages

II-31	2.3.3	CF	Henderson, L	Conway	Library	Director will benchmark RLC Library statistics w/Collin & Tarrant
II-32	2.3.3	C	Henderson, L	Conway	Library	Pay-for-print refund transactions will be logged and monitored
II-22	2.3.4	CF	Riley, Dwight	Hogan	Accounting	Expand the use of eCampus to include online and online partial....
II-23	2.3.4	CF	Riley, Dwight	Hogan	Accounting	Expand use of eCampus to include ACCT 2301 and 2302 online...
II-24	2.3.4	C	Walters, Jamie	Dean	Humanities	25% of sections of SPE 1331 taught by adjunct will had eCampus shell
II-25	2.3.4	CF	Walters, Jamie	Dean	Humanities	All Spe 1311 and 1314 taught by ft faculty will have eCampus shell
II-70	2.3.4	C	John, Gary	Darin, Mary	HAD/HDEV	HDEV instructors will incorporate eCampus in curriculum
III-04	3.1.3	C	Tubbs, Andrew	Blankenbaker	ACCESS	Create Longevity award for adjunct faculty
III-05	3.2.1	CF	Partin, Don	Thomas, Greg	Admin/Edu Computing	Install set up and configure new campus databases
III-08	3.5.1	C	Brown, Linda	Summers	Disability Services	Monitor employee satisfaction with Wellness program...
IV-19	4.1.3	C	Varghese, Finney	Clark	Financial Services	Provide update re budget spent on salaries and benefits
IV-18	4.1.5	C	Varghese, Finney	Clark	Financial Services	Provide update re budget spent on instruction
IV-17	4.1.6	C	Varghese, Finney	Clark	Financial Services	Provide updates to RLC leadership re Fund Balance
IV-08	4.2.1	C	McMullen, Bill	Summers	Financial Aid	Set up in-person loan counseling & limit loan amount
IV-07	4.2.4	C	Blaydes, Bart	Donham	Horticulture	Develop a procedure to close out the Horticulture program
IV-10	4.2.4	C	Washington, Gloria	Vera	OPRIE	Compare 06-07 delinquent PIIPs to 07-08
IV-09	4.3.2	C	Walker, Donna	Eggleston	Enrollment Planning	Schedule winter term May term and summer classes in energy...
IV-24	4.3.3	C	Walker, Donna	Eggleston, Kay	Enrollment Planning	e-Connect eligible students will receive notification about online registration ability