

8-Step Process Implementation/Improvement Plan (PIIP)

Electronic Form

Richland College employees use the **8-Step Process Implementation/Improvement Plan (PIIP)** to document implementation of new processes/programs and improvement of existing processes/programs.

11	PIIP Process Name: Charter High School
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	Step	Responsible Party	Check Status
P a r t 1	1. <i>Projected Completion Date:</i> March 2005		
	2. <i>State implementation/improvement need and identify its related Strategic Planning Priority.</i> High school students in the community need access to focused math and science courses to help them achieve their goals in entering Health and Engineering occupations with a stronger academic background in a shorter period of time. Priority - Student Success	David Canine	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Complete
	3. <i>List owner(s) of new process/program or improvement:</i> David Canine	Note: Leave blank	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Complete
	4. <i>Identify root cause leading to this process implementation/improvement:</i> This area does not have adequate educational opportunities for high school students seeking to earn baccalaureate and graduate degrees in health and engineering-related fields in a short period of time without leaving the community.	Note: Leave blank	<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Complete
	5. <i>Develop proposed solution, including measurement/evaluation plans and budget implications/business plan:</i> To create a charter high school on the RLC campus that offers junior and senior level high school instruction emphasizing math and science using dual credit strategies. The high school will be self-supporting from the state payments brought by students enrolled in the high school.		<input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Complete

After you complete Part I, e-mail copies of this form to your dean or supervisor and to Fonda Vera, Institutional Research Office.

Date Submitted:
12/24/03
Completed:
March 2005

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	Step	Responsible Party	Check Status				
P a r t 2	<p>6. Describe implementation/pilot approach:</p> <p>Develop educational and business plans for a charter high school. Submit application for a charter to the Texas Education Agency in March 2005. If application approved, charter high school will open in August 2006.</p>		<table border="1" style="width: 100%;"> <tr> <td style="width: 10%; text-align: center;">X</td> <td>In Progress</td> </tr> <tr> <td></td> <td>Complete</td> </tr> </table>	X	In Progress		Complete
	X	In Progress					
		Complete					
	<p>7. Report outcomes related to measures identified in Step 4:</p> <p>Application was submitted to the Texas Education Agency for the "Richland Collegiate High School of Mathematics, Science, and Engineering" on February 24, 2005. The application will be reviewed and referred to the State Board of Education. The Board will make a decision on the application in September 2005.</p>		<table border="1" style="width: 100%;"> <tr> <td></td> <td>In Progress</td> </tr> <tr> <td style="text-align: center;">X</td> <td>Complete</td> </tr> </table>		In Progress	X	Complete
		In Progress					
	X	Complete					
	<p>8. Describe methods) for disseminating results:</p> <p>After the board decision is received, preparation for the High School will begin with selection of a Principal and implementation of plans proposed in the application to open the High School in August 2006. If the application is not approved, it will be refined and resubmitted in March 2006.</p>		<table border="1" style="width: 100%;"> <tr> <td></td> <td>In Progress</td> </tr> <tr> <td style="text-align: center;">X</td> <td>Complete</td> </tr> </table>		In Progress	X	Complete
		In Progress					
X	Complete						
<p>9. Evaluate and describe success of this process (Steps 1-8)</p> <p>The process has resulted in a comprehensive plan for a charter high school at Richland College. The connections and partnerships developed while going through the process have had several beneficial off-shoots for Richland College and the DCCCD.</p>		<table border="1" style="width: 100%;"> <tr> <td></td> <td>In Progress</td> </tr> <tr> <td style="text-align: center;">X</td> <td>Complete</td> </tr> </table>		In Progress	X	Complete	
	In Progress						
X	Complete						

After you complete Part 2, e-mail copies of this form to your dean or supervisor and to Fonda Vera, Institutional Research Office.

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