What is the CEA?

The Course Exit Assignment (CEA) consists of a multi-paragraph persuasive Accuplacer-like essay and grammar (sentence skills) test that students will take at the end of the semester. **Students will have six days to complete the essay and grammar portion of the test in eCampus. This semester, Round I will be held during Week 9 of class-S aturday, July 30 th-Thursday, August 4 th.**

Student Responsibility & the CEA

Ultimately, it is each student's responsibility to complete the CEA during the designated testing timeframe. **If a student does not complete the CEA, the highest grade that he/she may earn in the course is an "E."**

Computer-related crises and/or other technological difficulties are not sufficient excuses for not completing the CEA. Richland College has a computer lab located on the second floor of Del Rio Hall and in The Learning Center in Medina 216, so there is no excuse for not completing the CEA. (Check RLC's website for each lab's hours of operation).

If a student does not complete the first round of the CEA, he/she must be able to provide his/her instructor with valid reasons and documentation for the absence in order to take the test in the second round. It is at the instructor's discretion to allow a student to complete Round II testing.

How CEA Testing Works

CEA Testing Round I:

The essay prompt and grammar test will be posted in eCampus during Week 9 (July 30 th-August 4 th). **The essay assignment will be written in Criterion and the grammar test will be completed in eCampus.**

Essay:

- Students will have 1 ½ hours to plan, write, review, and edit their essay in Criterion.
- **Students will submit their essay once to Criterion**.
- Upon submission, students will receive a score from 1-6. A passing essay score is a "5" or "6".
- All student essay submissions will be **instructor-reviewed** and subject to a **plagiarism check** . Once the essay is submitted to Criterion, the instructor will submit it to the

eCampus plagiarism tool "SafeAssign". **If a student's essay is found to be plagiarized, he or she will automatically fail the CEA, and the highest grade that he/she may earn in the course is an "E."**

Grammar:

- The sentence skills test is a 25 question multiple-choice test that covers basic rules of English grammar, spelling, and punctuation. Students will complete this test in eCampus, and they must earn a 70 or higher on this portion of the test. This test must be completed in one sitting.

CEA Test Results:

All students will be contacted via email within 2 days of completing their Round I CEA testing. This email will confirm students' CEA results and their final course grade. If students have successfully passed the CEA and passed all course work, then they will have successfully completed the course. If students fail either one or both parts of the CEA, they will be allowed to testing during Round II of the CEA.

CEA Testing Round II (if necessary):

Round II of the CEA is strictly for those students who took both parts of the CEA in the first round but failed either one or both. **Round II will be held during Week 10 of class--- Sunday**, **August 7th -Wednesday, August 10 th.** Testing will follow the same format as Round I.

All students will be contacted via email within 2 days of completing their Round II CEA testing to confirm their results and final course grade.