



Richland College, 2005 Recipient of the Texas Award for Performance Excellence and the 2005 Malcolm Baldrige National Quality Award

### ABOUT THE TRAINING

Richland College is proud to be partnered with VisionPoint®, a leading provider of training in Ethics & Compliance, Leadership, and Personal Performance.

VisionPoint® programs are used by organizations throughout North America and in 20 countries around the world to jumpstart learning, build practical skills, increase productivity, and as a tool for critical thinking and decision-making in the workplace.

Modules vary in duration from 1-hour sessions to 1-day workshops. Training can be customized for your workplace and specific audiences. Classes can be offered stand alone or combined with other training. With input from the organization, Richland College facilitators can design a VisionPoint®, program that fits the needs, work environment and values of the company.

Please contact your Richland College representative for pricing and additional course information or to request a consultation meeting with Corporate Services staff and VisionPoint®, facilitators to personally discuss your company needs.

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*Richland College is an equal opportunity institution*



# VISIONPOINT®

Authorized Service Provider

## Ethics & Compliance, Leadership, Personal Performance

### VisionPoint® Programs

#### Ethics & Compliance

Programs for Promoting Ethical Conduct, Ensuring Professional & Compliant Behavior, Fostering Diversity, Inclusion & Respect, and Managing Legal Risk

- A.C.T. with Integrity™: Real Situations for Discussion
- Another Look: Defining Respect in Healthcare
- Be S.A.F.E.™ (Not Sorry) Preventing Violence in the Workplace
- Generations M.E.E.T. for Respect in the Workplace
- Integrity Every Day. Real Choices. Right Decisions
- It's the Law™ The Legal Side of Management
- It's Not Just About Sex Anymore™ Harassment & Discrimination in the Workplace
- Sexual Harassment? You Decide™ Real Situations for Discussion
- Just be F.A.I.R.™ A Practical Approach to Diversity in the Workplace
- L.E.A.D. with Integrity
- M.E.E.T. on Common Ground Speaking Up for Respect in the Workplace
- M.E.E.T. Enforcing Zero Tolerance with Fairness & Respect
- Preventing Retaliation in the Workplace: Recognize, Respond, Resolve
- The Right Side of the Line: Creating a Respectful & Harassment Free Workplace

#### Legal Briefs™

- Recruiting & Hiring: A Manager's Guide for Staying Out of Court
- Substance Abuse: The Manager's Role in Creating & Maintaining a Drug-Free Workplace
- The ADA: Tough Questions & Straight Answers
- Workplace Privacy: Does it Really Exist
- Workplace Violence: The Legal Role in Keeping Your Workplace Safe
- The Family Medical & Leave Act: What Every Manager Should Know

Contact Richland College to get Program Summary Sheets, Learning Points, and Training Costs for any VisionPoint® workshop

#### Leadership Development

Programs for Gaining New Insights on Leadership, Leading & Managing Peak Performance, Interviewing for Capability & Culture Fit

- Accentuate the Positive
- Bury My Heart at Conference Room B™
- Get the Whole Picture: Ask Probing Questions in a Behavior-Based Interview
- I With My Manager Would Just...™
- Let's T.A.L.K. Handling the Difficult Performance Appraisal
- Once Upon a Leader™ Tales of Legendary Leadership
- Peer Today, Boss Tomorrow™ Navigating Your Changing Role
- Stephen Covey on Leadership
- The Courage to Coach for Retail™
- The Courage to Coach™
- The Extraordinary Leader: Going from Good to Great
- The Three-Dimensional Interview: Evaluating for Capability, Commitment & Chemistry
- Whale Done!™ The Power of Positive Relationships

#### Personal Performance

Programs for Inspiring & Motivating Your Workforce, Creating a Collaborative Environment, Developing Critical Work Skills, and Building Customer Loyalty

- A.C.E. It! How to Solve Tough Workplace Problems
- Bad Apples How to Deal with Difficult Attitudes
- Everybody Wins: How to Turn Conflict Into Collaboration
- Fearless Facilitation How to Lead Effective Training. How to Lead Effective Meetings
- Glad I Could Help: Real Customer Service Situations for Discussion
- Johnny the Bagger: A True Story of Customer Service
- Life IS a Series of Presentations: Inspire, Inform & Influence Anytime, Anywhere
- Motivation: Dream It. Walk It. Believe It
- Coach the S.A.L.E. for Sales Managers
- Win the S.A.L.E. for Sales Professionals
- Support the S.A.L.E. for Service & Support Professionals
- TrainingBytes™