



Richland College, 2005 Recipient of the Texas Award for Performance Excellence and the 2005 Malcolm Baldrige National Quality Award

RICHLAND RESOURCES

Richland College is proud of its international ambiance – serving students from 135 nations who speak 90 different languages. The college also serves thousands of students enrolled in language training that can be purchased as private, on-site courses for your employees.

Language courses for business and industry can be customized and delivered on a schedule that fits your needs. The college can help you determine if a tailored conversational language program or job-specific Command Spanish courses can best serve the needs of your employees.

Richland instructors are noted for their language expertise, business background, and passion for teaching. State-of-the art facilities such as the language laboratory, college library and computer stations are available to students.

English for Speakers of Other Languages classes include a Richland College instructor-led on-site assessment session of employee English comprehension skills at no charge to the company.

Please contact your Richland College representative for pricing and additional course information or to request a consultation meeting with Corporate Services staff to personally discuss your company needs.

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Richland College is an equal opportunity institution

World Language Training for Business and Industry English for Speakers of Other Languages

conversational and command language courses for workplace communication

English-as-a-Second Language

To help employees surmount communication barriers that inhibit individual confidence, productivity, and integration into the company work environment.

Topics of study:

Inglés Mínimo® / Minimum English

Designed by Command Spanish®, this 24-hour program teaches fundamental speaking and listening skills through repetitive drills and group interaction. It is ONLY for Spanish-speakers and includes phonetic encoding for pronunciation help.

Business Communication & Cross-Cultural Awareness

Using written and verbal exercises focused on cultural immersion and awareness, students are provided the skills and knowledge to perform effectively in the global market place by understanding customs and traditions of various cultures.

NEW!

English for Workplace Communication using Workplace Plus®

This 4-level, 240 hour program develops speaking, listening, reading and writing skills to aid employees with workplace communication and interaction. Course work progresses from entry-level job readiness training to on-the-job performance enhancement.

Pronunciation & Accent Reduction

Instruction focuses on improving quality, comprehension and consistency of spoken English with emphasis on reducing native accents and improving articulation, rhythm, intonation, and connected speech.

World Language Training for Business & Industry

Language training tailored to serve the specific needs of the business and local community

Foreign Language acquisition - beginning to advanced

- 8 week courses specifically designed for the beginner / no foreign language experience required
- Courses build upon student language acquisition/competency (up to six levels per language)
- Instructors teach conversational language skills (listening, speaking/pronunciation)
- Classes are supported by award-winning audio/video resources and materials
- Instructors will customize courses to fit company communication needs
- Private classes are offered in a comfortable, safe environment for the adult learner
- Intermediate and advanced courses available for students with prior language experience
- Assessment sessions and sample classes available for preview

Language training available:

Arabic, Chinese, Farsi, French, German, Greek, Italian, Japanese, Portuguese, Russian, Spanish, Vietnamese

Command Spanish® (Occupational Language Training)

Command Spanish is the #1 provider of Occupational Language Programs in the U.S for individuals with no prior knowledge of Spanish. By shadowing employees in various job environments, Command Spanish has designed specific courseware and instructional tools to enable professionals in the public and private sector to speak to co-workers and customers in Spanish. Areas of study include:

Dental Staff	Law Enforcement Officers	School Administrators	Secretaries / Office
Physician's Office	Correctional Staff	Teachers	Retail Sales
Nursing	Probation Officers	Child Care Facilities	Bank Tellers
Respiratory Therapist	Firefighters / EMT's	Libraries	Call Centers
Eye Care			

Manufacturing

Hotel / Motel staff

International Travel

...more titles coming soon

Construction Sites

Restaurant Staff

Missionaries/Church Groups

Nurseries, Landscaping, and Groundskeeping

Custodial & Maintenance
Automobile Sales

General Community Spanish Survival Skills