

Council for Community Building Meeting – September 13, 2005

In Attendance: Robert Baker, Dru Bookout, Jenni Gilmer, Bobbie Harrison, Lisa Henson, Peter Irwin, Pablo Pascal, Larry Polk, Chuck Sheffield, Mita Tripathi, Susan Barkley

Topic	Rubric	Discussion Highlights	Decision	Action/Date	Outcome
Community Building Activity					
Membership Update		Continuing Members Robert Baker- Police, Susan Barkley- Adm. WLCC, Dru Bookout – Faculty Humanities, Jenni Gilmer- Information Services, Bobbie Harrison- SPAR, Lisa Henson – Information Services, Peter Irwin – Faculty Business & Professions, Bill Neal – Faculty Physical Education, Pablo Pascal – Multicultural Center, Larry Polk – Counselor Human & Academic Devel., Chuck Sheffield – Faculty Humanities, Mita Tripathi- Multicultural Center, Tony Summers – Vice President for Student Development	We will contact members that have not responded to see if they are still interested in being on the committee.	The following will contact individuals to see if they plan on continuing: Chuck Sheffield will contact Dan Dao; Pablo Pascal will contact Oscar Lopez, Robert Baker will contact Jerry Owens	Dan, Carolyn, Oscar, Jerry and Joyce will no longer be on the Council.
E-mail Group for Council for Community Building		There is a lack of consistency in the title of our group. Sometimes we are referred to as the Council for Community Building and sometimes the Council of Community Building.	We verified that we were set up as the Council for Community Building.	Pablo will notify Info Tech to change our group wise name to Council for Community Building	

Council on Community Building Mission Statement: to establish open lines of communication among all those who have a stake in the success of Richland College to develop ideas, strategies and measures to improve Richland's learning environment.

Rubric:

V – Volunteered items: person/s involuntarily volunteered for this action item since they failed to show up for the meeting. They might want to make it to the next one, eh?

W – Wall of Honor items: relating to the Wall of Honor, half the reason for the Council's existence.

L – Staff Lounge items: relating to the Staff Lounge, the other half.

I – Informational items: off topic issues that may or may not be of importance but we had a good laugh over them anyway.

R – Reactive items: certain things just shouldn't go together: chlorine and copper, nitro and glycerin, liver and onions.

H – Homework items: everyone's homework for the next meeting, late papers will not be accepted. No extra credit will be awarded.

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Fall Dates		Sept. 27 Meeting 2:00 C110 October 27 – Wall of Honor Ceremony – 10:45 Crockett Lobby		We will select Honorees for the upcoming Wall of Honor	
Wall of Honor Activities and Time Lines		Every month RLC will receive a request for on-going nominations We should have an article in the Bridge and Chronicle Discussion as to on-going responsibilities and who would carry out each item Dru summarized the applications that we have for the next ceremony. Copies will be distributed to members of the Council to consider before we meet to select the honorees on Sept. 27.		Dru - send out announcement of the next Wall of Honor Ceremony and honorees Jenni - provide Bridge article Sept. 30 Bridge announcing the ceremony and reminding that nominations are on-going Mita -ask the Chronicle to cover the event; contact current honorees with ceremony date Jenni -inform honorees, write essays for the wall, set up schedule for photo shoot and e-mail nominators Bobbie -order refreshments, fill out facility work order for stanchions Chuck - contact RTV to videotape the event and provide video tapes for each honoree; contact Randall Garrett to hang the pictures Larry – ask music department to provide fanfare	

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Developing a rubric to evaluate nominees for the Wall of Honor		1) Diversity, 2) overcoming obstacles, 3) outstanding contributions to community, 4) scholarship			
Misc. Issues		I. Parking for ThunderDuck Hall II. E-mail Etiquette E-mail -increasing time demands of dealing with e-mail	Students/staff should park on the East Side and walk across the bridge. Steve has been committed to not having staff receive preferential treatment	Jenni will run an article in the Bridge with such suggestions as attention to copying others, clearly defining the e-mail in the subject line, replying to sender only, requesting that chain letters not be passed on, creating yahoo/goggle groups.	

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