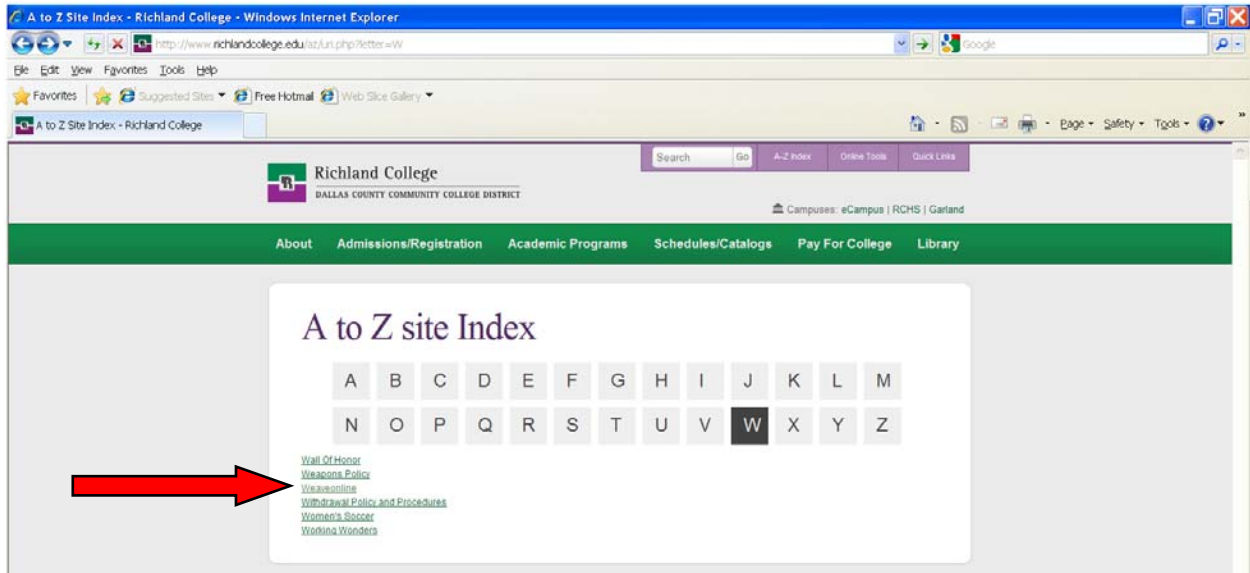


Logging in to Weave

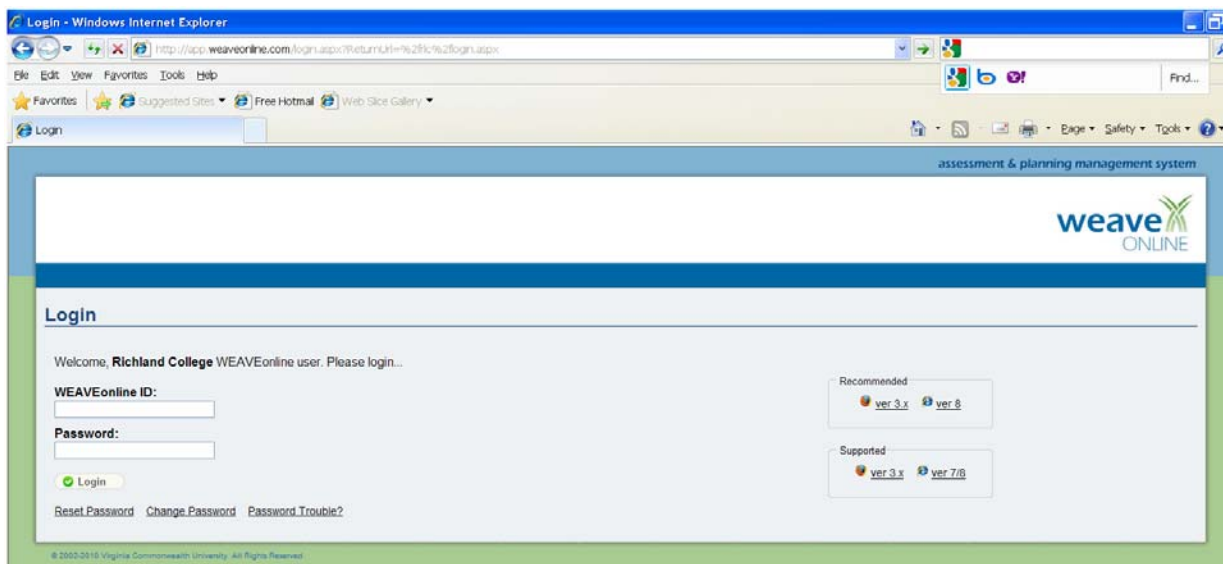
A-Z Index: W for Weaveonline



Book mark the link for future reference. Update old bookmarks.

Direct Link to Weaveonline:

<https://app.weaveonline.com//login.aspx?ReturnUrl=%2frc%2flogin.aspx>



Username is your seven digit employee ID – Include leading zeros but no 'e'
If you forget your password, click on 'Reset Password' and the system will send you your password to the email we have on file.

Main Page

WEAVEonline: Home - Windows Internet Explorer

http://app.weaveonline.com/default.aspx

Richland College
Bao Huynh

Home Admin Tools Assessment Mapping Reports Logout

Cycle and Entity Selection:
2010-2011 (Current) Geology

Set Cycle Year and Entity

Local News
There is no Local News at this time.

WEAVEonline News

News by RLC / OPRIE

News by Weaveonline

> **What's New!**
We are pleased to announce recent enhancements. Details and dates for all announcements are available at [Help > FAQs and Other Info > Release Notes](#).

Findings Parameter for Reports - In the 'Detailed Assessment' and 'by Association' reports, you can opt to include one or more cycles of Findings.

Audit Report for Measures that Need Targets - A new report shows the Measure-Outcome/Objective pairs that need Achievement Targets.

Required Description Fields - Goals, Outcomes/Objectives, and Action Plans now have required Description fields (noted with a red asterisk).

Longer Annual / Special Report Sections - The sections now have 2500 characters, comparable to Analysis Questions, plus the WEAVEonline formatting bar.

> **Online Learning Community:** If you haven't already done so, please join the WEAVE Learning Community. First, navigate to this [link](#) and create a Google Account with your **work email address**. Join the group by submitting your choice of email option, nickname, your name and institution name. Then press 'Apply to This Group'. Once you have been approved you will be able to return as often as you like to ask questions, read posts, and access the PowerPoints used in Webinars. Please contact [us](#) if you have any questions.

> **Updates:** WEAVEonline is committed to putting improved features and functionality into your hands as quickly as possible. To accomplish that, we plan our updates for either **11am-1pm Eastern on Sunday or 10-11pm Eastern on weeknights**. Please be aware of these windows in your own planning.

> **WEAVEonline Community:** The WEAVEonline community continues to grow. We now have members in Alabama, Arizona, California, Colorado, Delaware, Florida, Georgia, Illinois, Iowa, Kentucky, Louisiana, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, New Mexico, New York, North Carolina, Ohio, Oklahoma, Oregon, Pennsylvania, Puerto Rico, South Carolina, South Dakota, Tennessee, Texas, Virginia, Washington - DC, West Virginia, Wisconsin, and Wyoming. [3/26/10]

PRIVACY | ACCESSIBILITY | EMAIL ADMIN
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WWW.RLC.VCCCD.EDU
QUALITY ENHANCEMENT PLAN WEB PAGE

Completing Your Assessment Input

Please save work often. For security, WEAVEonline times out 90 minutes after the last Save or Update.

WEAVEonline: Home - Windows Internet Explorer

http://app.weaveonline.com/default.aspx

Richland College
E. A. Duck

Home Admin Tools **Assessment** Mapping Reports Logout

Cycle and Entity Selection:
2010-2011 (Current) Geology

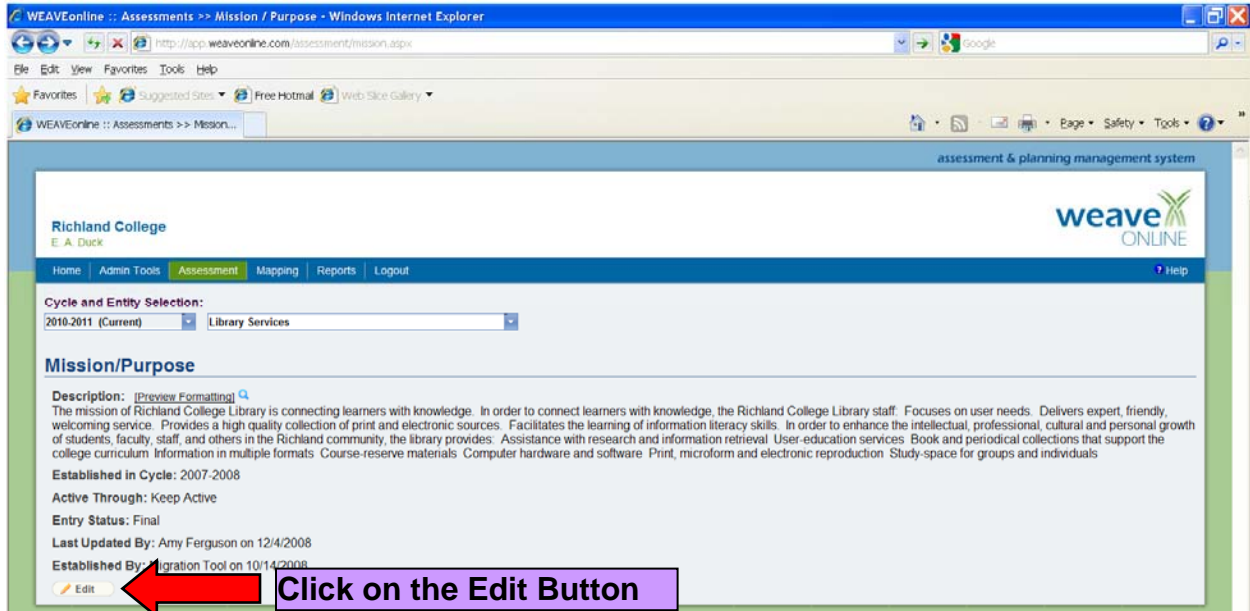
Local News
There is no Local News at this time.

Mission / Purpose
Goals
Outcomes / Objectives
Measures & Findings
Action Plan Tracking
Achievement Summary / Analysis
Annual / Special Reporting
Document Repository

Captures an assessment and planning cycle in which you...

Mouse over 'Assessment' and you will see the drop-down menu. Click on each item you want to access.

Mission/Purpose



WEAVEonline :: Assessments >> Mission / Purpose - Windows Internet Explorer

http://app.weaveonline.com/assessment/mission.aspx

Richland College
E. A. Duck

Home | Admin Tools | **Assessment** | Mapping | Reports | Logout

Cycle and Entity Selection:
2010-2011 (Current) | Library Services

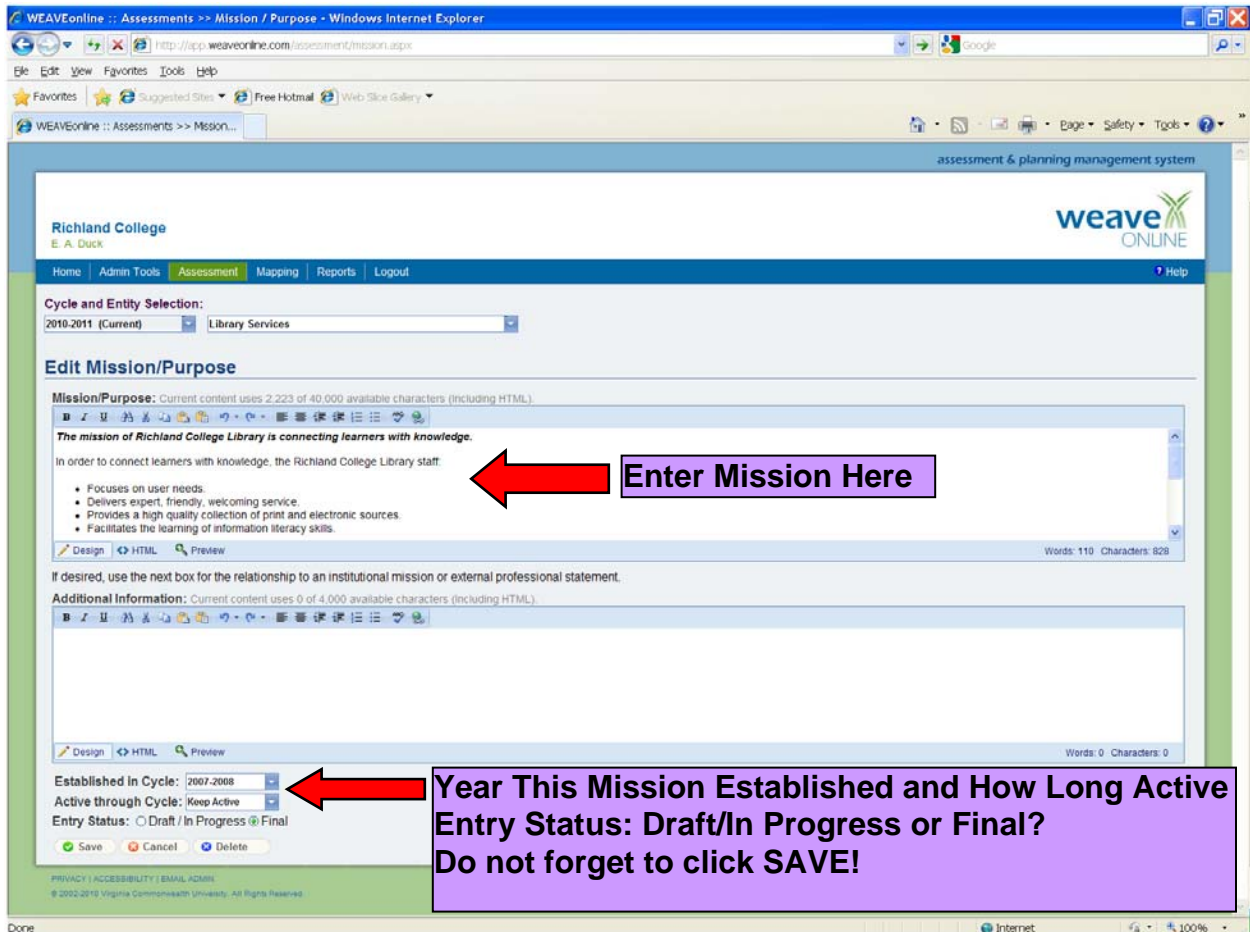
Mission/Purpose

Description: [\[Preview Formatting\]](#)
The mission of Richland College Library is connecting learners with knowledge. In order to connect learners with knowledge, the Richland College Library staff... Focuses on user needs. Delivers expert, friendly, welcoming service. Provides a high quality collection of print and electronic sources. Facilitates the learning of information literacy skills. In order to enhance the intellectual, professional, cultural and personal growth of students, faculty, staff, and others in the Richland community, the library provides: Assistance with research and information retrieval. User education services. Book and periodical collections that support the college curriculum. Information in multiple formats. Course-reserve materials. Computer hardware and software. Print, microform and electronic reproduction. Study-space for groups and individuals.

Established in Cycle: 2007-2008
Active Through: Keep Active
Entry Status: Final
Last Updated By: Amy Ferguson on 12/4/2008
Established By: Migration Tool on 10/14/2008

[Edit](#)

Click on the Edit Button



WEAVEonline :: Assessments >> Mission / Purpose - Windows Internet Explorer

http://app.weaveonline.com/assessment/mission.aspx

Richland College
E. A. Duck

Home | Admin Tools | **Assessment** | Mapping | Reports | Logout

Cycle and Entity Selection:
2010-2011 (Current) | Library Services

Edit Mission/Purpose

Mission/Purpose: Current content uses 2,223 of 40,000 available characters (including HTML).

The mission of Richland College Library is connecting learners with knowledge.

In order to connect learners with knowledge, the Richland College Library staff:

- Focuses on user needs.
- Delivers expert, friendly, welcoming service.
- Provides a high quality collection of print and electronic sources.
- Facilitates the learning of information literacy skills.

Words: 110 Characters: 628

If desired, use the next box for the relationship to an institutional mission or external professional statement.

Additional Information: Current content uses 0 of 4,000 available characters (including HTML).

Established in Cycle: 2007-2008
Active through Cycle: Keep Active
Entry Status: Draft / In Progress Final

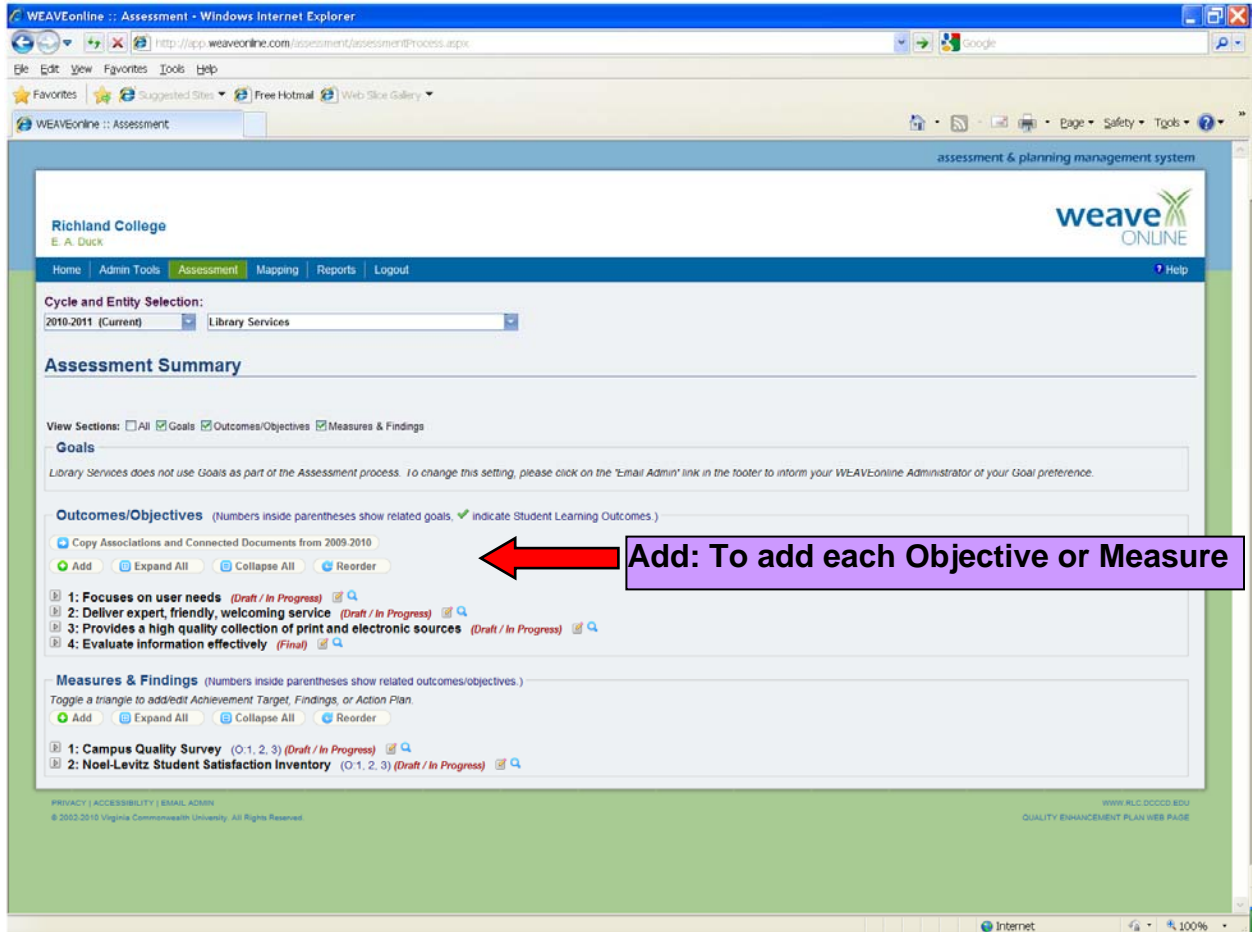
[Save](#) [Cancel](#) [Delete](#)

Enter Mission Here

**Year This Mission Established and How Long Active
Entry Status: Draft/In Progress or Final?
Do not forget to click SAVE!**

Assessment Summary (Goals; Outcomes/Objectives; Measures & Findings)

Goals can be skipped. We do not current use Goals as part of the Assessment process.



Edit Outcome/Objective

Assessment Summary - Edit Outcome/Objective

Condensed Description: * 120

Description: Current content uses 16 of 400,000 available characters (including spaces).

Student Learning Outcome? No Yes

Outcome/Objective Associations:

- Standards: No Associated Standards Available
- General Education or Core Curriculum: Add Associations
- Institutional Priorities: No Associated Institutional Priorities Available
- Strategic Plans: Add Associations

Relevant Associations: 20000

Entry Status: Draft / In Progress / Final

Editing Log:

Established in Cycle:

Active through Cycle:

Words: 2 Characters: 15

Editing Measures and Findings

The screenshot shows the WEAVEonline Assessment interface in a Windows Internet Explorer browser. The main content area displays a list of measures, with the first one selected: "1: Campus Quality Survey (O:1, 2, 3) (Draft)".

Callout Box 1 (Top): "Edit Measure" to enter your Measure and also to "Edit Relationships" which ties the Measure to the relevant Outcome. You must establish the relationship or you will not be able to enter Achievement Targets or Findings. A red arrow points to the "Edit Measure" button.

Callout Box 2 (Middle): For each Measure, You must establish the Achievement Targets or you will not be able to enter Findings. A red arrow points to the "Add Achievement Target" button.

Callout Box 3 (Bottom): For each Achievement Target, You must establish the Findings or you will not be able to add an Action Plan. A red arrow points to the "Add New Action Plan" button.

The interface shows details for the "Campus Quality Survey" measure, including its source of evidence, cycle, and status. It also displays an achievement target and its findings, with options to edit, add, or manage them.

Action Plan

WEAVEonline :: Assessment - Windows Internet Explorer

http://app.weaveonline.com/assessment/assessmentProcess.aspx

Home Admin Tools Assessment Mapping Reports Logout Help

Cycle and Entity Selection:
2010-2011 (Current) Library Services

Assessment Summary - Add Action Plan

Implementation Status: Planned

Condensed Description: 128

Description: Current content uses 0 of 20,000 available characters (including HTML)

Design HTML Preview Words: 0 Characters: 0

Projected Completion Date: - Enter a Date

Implementation Description: 500

Priority: High

Responsible Person/Group: 500

Additional Resources Needed: 4000

Budget Amount Requested: (whole number)

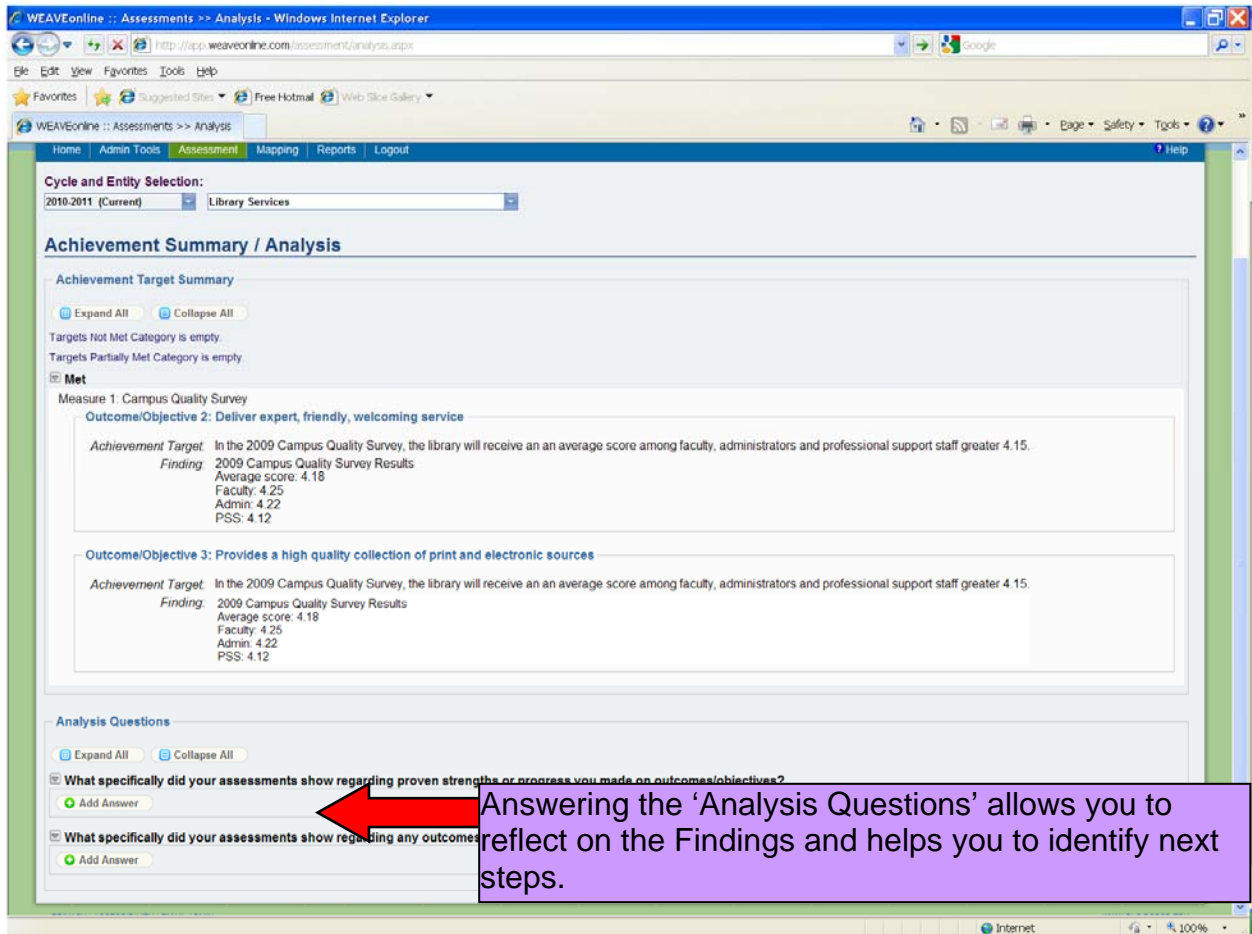
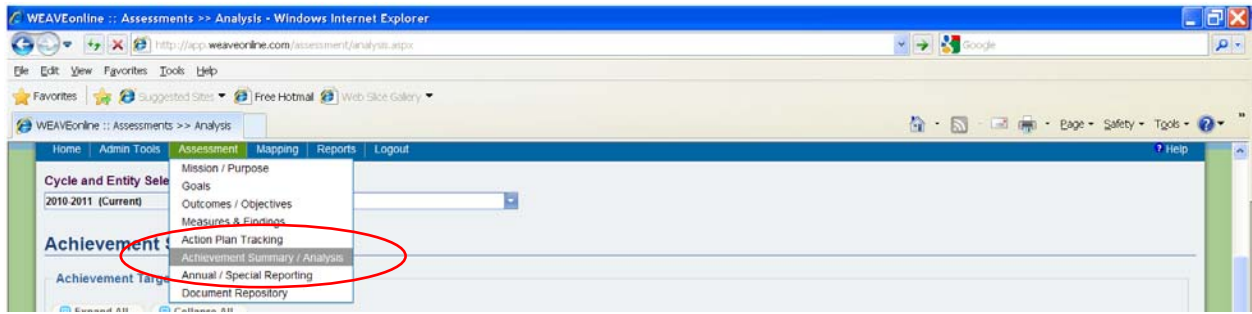
Established in Cycle: 2010-2011

Active through Cycle: Keep Active

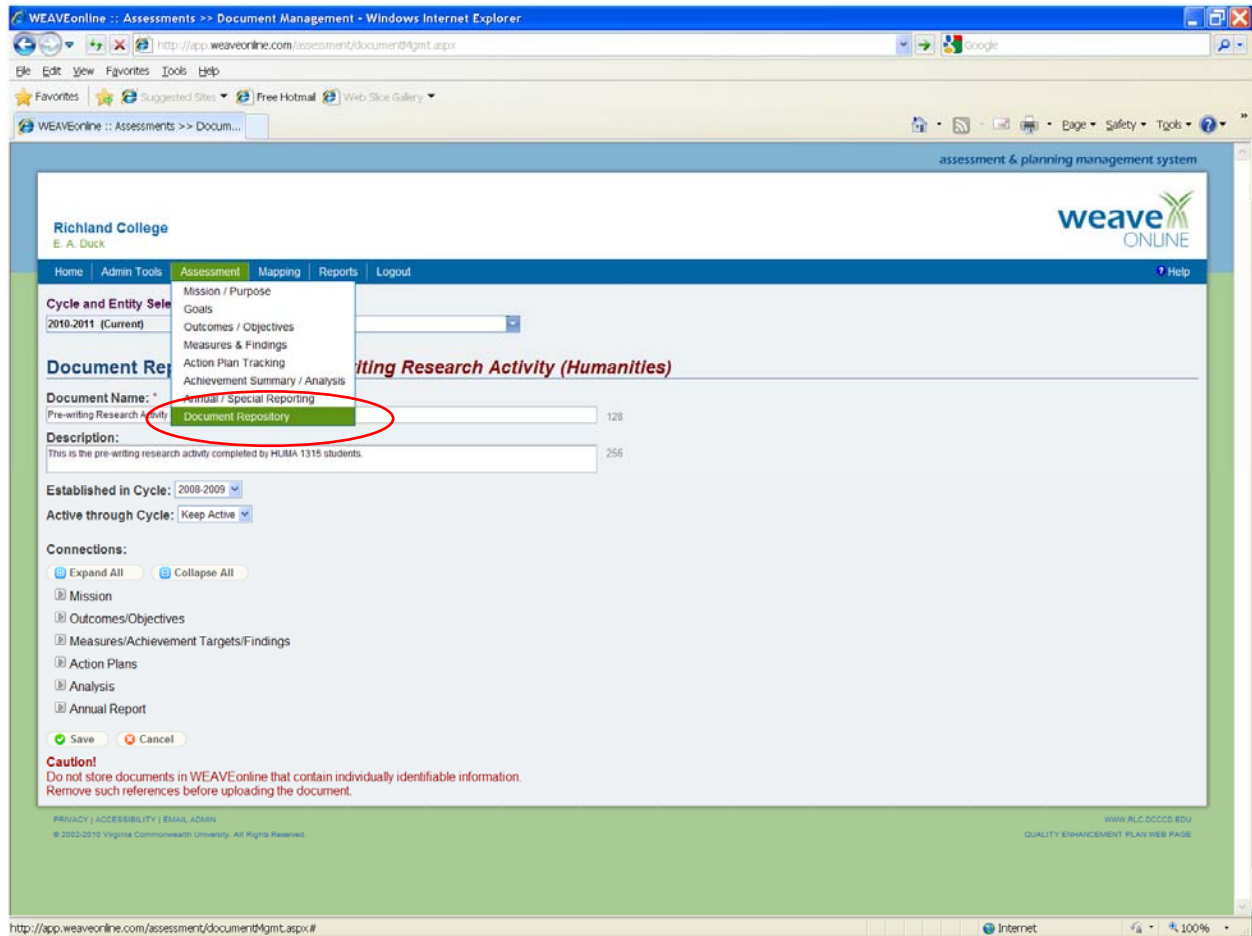
Entry Status: Draft In Progress Final

Remember to set the Cycle and **SAVE!**

Achievement Summary / Analysis



Document Repository



The Document Repository allows you to save documents such as survey instruments and associate them with your Assessment items (i.e. Outcomes, Measures, Findings, Achievement Targets, etc.)

Caution!
Do not store documents in WEAVEonline that contain individually identifiable information. Weaveonline is not housed on Richland College's servers. Remove such references before uploading the document.

Reports

1: Select cycle

- 2010-2011 (Current)
- 2009-2010 (Previous)
- 2008-2009
- 2007-2008

2: Select a report

Profile reports show data by entity rather than across entities.

- Full Assessment Report:**
 - Detailed Assessment Report (DAR)
- Audit Reports:**
 - Outcomes/Object that Need Measures
 - Measures that Need Targets
 - Measures that Need Findings
 - Findings that Need Action Plans
- Data Entry Status (DES) Reports:**
 - DES Details, color-coded
 - DES Overview, statistics
- Analysis Question Reports:**
 - Analysis Answer Profile
 - Analysis Answers to Single Question
- Planning & Budgeting Reports (Action Plans):**
 - Action Plan Profile
 - Action Plan Tracking
 - Budgeting - Resources Requested
 - Planning - Comprehensive Planning
- Profile and Association Reports:**
 - Standards Profile
 - Strategic Plan Profile
 - Gen Ed. / Core Curr. by Association
 - Institutional Priorities by Association
 - Standards by Association
 - Strategic Plan by Association
- Special Assessment Reports:**
 - Achievement Summary Profile
 - List of Documents
 - Student Learning Outcomes/Objectives
 - Sources of Evidence
- Annual Reports:**
 - Annual Report Profile
 - Annual Reports for Single Section

3: Select report entities

All entities to which I have access

All entities through [dropdown]

Only entities at [dropdown]

Selected entities (see choices)

- Richland College**
 - ThunderTeam**
 - 1. President**
 - Executive Dean, Planning and Research for institutional Effectiveness
 - OPRIE
 - 2. VP for Teaching and Learning**
 - Dean, Library Sciences
 - Library Services

[Next](#)

Select Cycle year, which report, and which entity then click 'Next'

Reporting: Detailed Assessment Report (DAR)

Select your appropriate parameters then click 'Run' to view your report.

Add Member Name Header? **Open report in:** New Window Same Window

Report-Specific Parameters:

Hide Entities without data list?

Display: Goals (in separate section) Goals (with outcomes/objectives)

Include Findings: 2010-2011 2009-2010 2008-2009 2007-2008

Also Include: Annual Report Section Responses Analysis Questions and Answers

Run as Word: (beta)

[Back](#) [Run](#)

Generally, you can leave all the selections on this page as defaults and click 'Run'.

For Reports, there are various reports that can be useful and I recommend you try each and see if the report fits your needs. The three I recommend are Full Assessment Report, Audit Reports, and Data Entry Status Reports.

Full Assessment Report: Displays your entire Assessment entry for the year in one document for ease of review.

Audit Reports: Identifies missing links in your Assessment chain.

Data Entry Status Reports: Color coded or by statistics to show missing elements.