

Logging onto WEAVEonline

Here's how you do it:

1. Go to www.rlc.dcccd.edu/qep
2. Click **Access WEAVEonline**.

The Login Page appears.

3. Enter your seven-digit employee number (attached to your pay voucher, not your e-mail ID).
4. Click **Forgot Password**.

A screen appears telling you where your password has been sent.

5. Check your e-mail for your password.
6. Enter the case-sensitive password in the appropriate place on the login screen.
7. Click **Login**.

The WEAVEonline home page appears with its blue border. Your team name(s) appears in the bottom right quadrant of the screen.